



**OQHA Spring Show**  
**March 22-March 25, 2012**  
**OKC Fair Park - Oklahoma City, OK**

**Vendor Information**

Vendor set up will begin Wednesday March 21st, and all vendors must arrive and begin set up no later than 1 pm, Friday, March 23rd. Specific set-up times may be required by show management to facilitate entry, unloading, and exit of vehicles. Vendors attending will consult and work with the Show Coordinator, Jackie Krshka, on their set-up time. Tear down may begin no earlier than 4 pm, Sunday, March 25th, and must be completed by 11 pm, Sunday, March 25th.

Vendor spaces available :

Booth Space	10 x 10	\$350	Near Show Office
Booth Space	10 x 20	\$500	Near Show Office
Booth Space	10 x 10	\$300	(Barn 3)
Booth Space:	10 x 20	\$400	(Barn 3)
Trailer Space (Merchandise)	20 x 30'	\$400	(Barn 3)
Trailer Space (Merchandise)	30' - 45'	\$450	(Barn 3)
Trailer Space (Merchandise)	Over 45'	\$550	(Barn 3)

**Insurance**

All vendors must provide proof of insurance prior to coming onto the grounds. Insurance is required in the amount of \$1 million per occurrence and \$2 million general aggregate. The following must be named as additional insured on the policy: Oklahoma Quarter Horse Association, the City of Oklahoma City, the Oklahoma City Public Property Authority, and the State Fair of Oklahoma, Inc..

**Licensing**

**All vendors will be required to obtain a temporary sales license. Said license must be obtained by and at the expense of the vendor. Please contact the City of Oklahoma City at 405-522-4324. The vendor is responsible for complying with any applicable local, state, or federal laws, regulations, or fees.**

Contact:

Jackie Krshka or Gay Lenz

OQHA

405-440-0649

Email: [jkrshka@gmail.com](mailto:jkrshka@gmail.com)

[okqha@sbcglobal.net](mailto:okqha@sbcglobal.net)



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OKC State Fair Park  
Oklahoma City, OK  
March 22-25, 2012**

**Vendor Application Form**

Please complete the application clearly and completely, then send with payment to the address below. All vendor spaces must be PAID IN FULL prior to the vendor's arrival. Prior vendors and Vendor Sponsors accumulate seniority and will be considered accordingly.

Name of Business \_\_\_\_\_

Contact Person \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax \_\_\_\_\_

Alternate Phone \_\_\_\_\_ **Email:** \_\_\_\_\_

Type of Business/Products \_\_\_\_\_

Type and size of vendor space desired:

\_\_\_\_ Booth Space    Size requested \_\_\_\_\_    Electrical needs \_\_\_\_\_

Special needs \_\_\_\_\_

\_\_\_\_ Trailer Space    Size requested \_\_\_\_\_    Electrical needs \_\_\_\_\_

Special needs \_\_\_\_\_

OQHA Spring Show Trade Show  
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